

**Solano Community College**  
**Academic Senate**  
**CURRICULUM COMMITTEE**  
**Minutes**

**Tuesday, November 9, 2010**  
**1:30 p.m., Room 505**

**1. ROLL CALL**

Robin Arie-Donch, Curtiss Brown, Joe Conrad, Lynn Denham-Martin, Erin Duane (Chair), Marianne Flatland, Jeff Lamb, Mary Mazzocco, Maire Morinec, Carl Ogden, Leslie Rota, Pei-Lin Van't Hul, Teri Yumae, Nancy Blanc, Michelle Anderson (Student Rep), Brandon Aquinde (Student Rep)

Excused: Lynn Denham-Martin, Marianne Flatland

**2. APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Joe Conrad  
S: Curtiss Brown  
A: Yes

**3. CONSENT ITEMS** (none)

**4. APPROVAL OF MINUTES** – September 14, 2010 - (Attachment)

M: Maire Morinec  
S: Curtiss Brown

**Discussion: Correct the room number of where the meeting was held to reflect Room 505**

A: Yes

**5. ACTION ITEMS**

**a. Voting to approve Articulation Officer as a “Voting” member of the Curriculum Committee**

M: Carl  
S: Maire Morinec

***Discussion: 100% of other community college articulation officers due serve on curriculum committees and have voting rights. Statistics from the Chancellor’s Office (2008-2009) state that 76% of Articulation Officers are voting Curriculum Committee members, and this year more are becoming voting members. Because of the Articulation Officer’s knowledge on transferability, their vote is unique and specialized.***

A: Yes

**6. NEW COURSES** (listed below)

**a. (CP10-184) JOUR 062– Journalism Practicum**

1). Action on course.

M: Maire Morinec  
S: Robin Arie-Donch

**Discussion: Maire Morinec asked if the class size maximum issue was resolved? Leslie Rota: yes**

A: Yes

b. (CP10-186) THEA 048A - THEA 048A Theatre Lab—Drama

1). Action on course.

M: Robin Arie-Donch

S: Carl Ogden

**Discussion: The committee questioned why this course was being proposed as non-transferrable; Robin Arie-Donch will work with Chris Guptill (course author) to rectify this. The committee asked Chris Guptill to make the necessary changes so that the course would meet not only the CSU transfer requirements, but also the UC. Robin Arie-Donch shared that it is very important to be sure that any outline connects to the course objectives and the course objectives connect back to the outline**

A: No vote

M: Carl Ogden

S: Robin Arie-Donch

A: The committee agreed to table the course until the December meeting.

c. (CP10-187) THEA 048B Theatre Lab—Comedy

1). Action on prerequisite.

M: Maire Morinec

S: Teri Yumae

A: Y

2). Action on course.

M: Robin Arie-Donch

S: Carl Ogden

**Discussion: The committee noted that the course objectives and content need to be linked more clearly on the outline of record. It was noted that this is an open entry/open exit class.**

A: No vote

M: Robin Arie-Donch

S: Carl Ogden

A: The committee agreed to table the course until the December meeting.

d. (CP10-188) THEA 048C Musical Theatre Performance

1). Action on prerequisite.

M: Maire Morinec

S: Robin Arie-Donch

A: Yes

2). Action on course.

M: Maire Morinec

S: Carl Ogden

A: No vote

**Discussion: The committee requested that the course be renumbered to avoid confusion with other THEA048 courses, and that performance objectives and the course outline be revisited in order to better connect the course objectives and content.**

M: Robin Arie-Donch

S: Carl Ogden

A: It as agreed by the committee to table the item to the December meeting.

e. (CP10-189) PHOT 072 Digital Imaging II

1). Action on prerequisite.

M: Joe Conrad

S: Robin Arie-Donch

**Discussion: Joe Conrad asked if the old matrix for prerequisites was available in CurricUNET. There is a place for it under Content Review. The motion was made to accept the prerequisites contingent upon this form being filled out. Pei-Lin can see the prerequisite form is visible when she logs in; Pei-Lin projected the form for the committee. For this course, boxes or blanks need to be checked. With no other items to be changed on this form, members voted to approve the course contingent upon receiving the pre-requisites validation form at the curriculum office as soon as possible.**

A: Yes

2). Action on course.

M: Robin Arie-Donch

S: Teri Yumae

**Discussion: It was suggested that there be a note regarding the length and quantity of the writing assignments per semester. In addition, it was decided that current software being used (i.e., Lightroom 3, etc.) should be listed in the textbook area. Reps were encouraged to update this section when textbooks and software are updated, eliminating the use of the catch-all “most current edition” for this and other courses. Leslie recommended clarification on writing assignments to be as specific as possible, e.g. “1-3 page writing assignments/evaluations, 2-3 per semester”.**

A: Yes

7. **COURSE MODIFICATIONS** – (listed below)

a. (CP10-185) JOUR 060– Publications, Lab

1). Action on course.

M: Robin Arie-Donch

S: Teri Yumae

A: Yes

8. **CURRICULUM REVIEW – COURSE MODIFICATIONS** (none)

9. **NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS** (none)

10. **MAJOR DELETIONS** (none)

**11. REPORT FROM THE CHAIR**

- None

**12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS  
(Designee: Dean Leslie Rota)**

- None

**13. REPORT FROM THE ARTICULATION OFFICER**

- SB1440 transfer degree language will come first to the Academic Senate and then the Curriculum Committee for discussion and decision-making. A statewide Task Force is being established and will provide recommendations. Current articulation is staying in place.

**14. OTHER**

- a. CurricUNET direct link
  - Erin will send out the link after checking with Pei-Lin

**15. OPEN DISCUSSION**

- None

**16. ADJOURNEDTAT 2:43 pm**

*M: Mary  
S: Joe Conrad  
A: Yes*

**Next Meeting: November 30, 2010, 1:30 – 3:30 p.m., Room 505  
Next Agenda Items Due Date: November 4, 2010, 12:00 noon**

**CCMinutes 20101109**